



COCHIN ARTS & SCIENCE COLLEGE

MANAKKAKADAV, KAKKANAD-COCHIN-65

www.cochincollege.edu.in

IQAC MEETING

Meeting ID: CASC/IQAC/2022-23
Date and Time: Monday, 10/06/2022, 10:00 AM
Venue: CASC Seminar Hall
Attendees: Dr. Renjith. K Philip, Principal
Mr. Vasantha Kumar K.P. (NAAC Coordinator)
Ms. Sumi Gireesh, (IQAC Coordinator)
Ms. Fathima Kondeth, HOD, Computer Application
Ms Sindhu.K. Chandran, HOD, Commerce
Ms. Bindu S.K, HOD, Management Studies

[Handwritten signatures of attendees: Renjith K Philip, Sumi Gireesh, Fathima Kondeth, Sindhu K Chandran, Bindu S K]

Agenda: Document preparation for the SSR.

Discussions:

1. A NAAC Steering Committee is needed to establish and facilitate the preparation of documents for the SSR.
2. The committee discussed the new add-on courses with collaborative agreements with other reputed institutions and industries.
3. An Academic and Administrative Audit needs to be conducted by a committee of external experts at the end of the academic year.
4. Initiate the renovation of the college ground and establishment of Food Technology Labs
5. The committee discuss about the installation of Solar Power Panels, replacing conventional lights with LED bulbs, installing water coolers on floors, and a biogas plant for waste management.



[Handwritten signature of Dr. Renjith K.P.]
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IQAC Meeting Minutes

Meeting ID: CASC/IQAC/2022-23
Date and Time: Monday, 10/06/2022, 10:00 AM
Venue: CASC Seminar Hall

Attendees: Dr. Renjith. K Philip, Principal *Renjith*
Mr. Vasantha Kumar K.P. (NAAC Coordinator) *Vasantha*
Ms. Sumi Gireesh, (IQAC Coordinator) *Sumi*
Ms. Fathima Kondeth, HOD, Computer Application *Fathima*
Ms Sindhu.K. Chandran, HOD, Commerce *Sindhu*
Ms. Bindu S.K, HOD, Management Studies *Bindu*

1. A NAAC Steering Committee is needed to establish and facilitate the preparation of documents for the SSR.
2. IQAC instructed the department heads, committee conveners, and club/cell leaders to prepare an annual report at the end of the academic year 2022-23 and an evaluation of departmental presentations and cell activities.
3. The committee discussed new add-on courses by collaborating with other reputed institutions and industries.
4. The committee planned to install a 10KV solar power panel and also replace conventional lights with LED bulbs.
5. IQAC recommended conducting an Academic and Administrative Audit at the end of the academic year by a committee of external experts.
6. The committee decided on the renovation of the college grounds.
7. The committee discussed and planned to install water coolers on floors and a biogas plant for waste management.

The committee also finalized the establishment of food technology labs.



Renjith
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ACTION TAKEN REPORT 2022-2023

- A NAAC Steering Committee was established to facilitate the preparation of documents for the SSR.
- IQAC conducted an annual review meeting with department heads, committee conveners, and club/cell leaders at the end of the academic year 2022-23, evaluating presentations on departmental and cell activities.
- College initiated new add-on courses with collaborative agreements with other reputed institutions and industries.
- Seminars on research methodology were organised during the academic year.
- The college installed a 10KV solar power panel and began replacing conventional lights with LED bulbs.
- Various green practices were promoted by the college management, including green audits, energy audits, and environmental audits conducted during the academic year.
- An academic and administrative audit was conducted by a committee of external experts, as recommended by IQAC, at the end of the academic year.
- The Department of Computer Application organised a seminar on cyber security and "ENIAC" - orientation day, providing valuable learning opportunities.
- The Department of Psychology conducted a seminar on 'Psychology in the Era of Metaverse,' an orientation programme on recent trends in mental health, and organised a Mental Health Week celebration to raise awareness and provide support for mental well-being among students and staff.
- Launched campus radio *Swarag*
- Renovation of college grounds for sports activities.
- Installation of water coolers on floors.
- Installation of biogas plant.
- Established food technology labs.
- Departments, clubs, and cells organised skill development programmes, outreach activities, career development workshops, and capacity-building initiatives.
- The computer lab was equipped with 11 new computers.
- Library resources worth Rs. 66,849 were acquired during the year.




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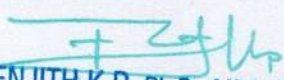
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- The college allocated resources worth Rs. 25,000 towards e-governance initiatives aimed at enhancing administrative efficiency, transparency, and service delivery.
- The college has initiated the RUKKIYA UMMA scholarship programme, providing free scholarships worth Rs. 18,83,725 to deserving students, aiming to alleviate financial burdens and promote equitable access to education.




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